

SMPDC

SOUTHERN MAINE PLANNING & DEVELOPMENT COMMISSION

2021-2022 ANNUAL REPORT

CELEBRATING
56 YEARS

1965-2021

OUR MEMBERSHIP

- ACTON**
Thomas Cashin
- ALFRED**
- ARUNDEL**
Ted Redway
Keith Trefethen
- BALDWIN**
Bob Flint
- BERWICK**
Stephen Eldridge
- BIDDEFORD**
Greg Tansley
- BROWNFIELD**
Jacqueline Sanborn
- BUXTON**
- CORNISH**
Nancy Perkins
- DAYTON**
- DENMARK**
Bertrand Kendall
- ELIOT**
Dana K. Lee
Alex Orestis
- FRYEBURG**
Katie Haley
- HIRAM**
Joyce Siracuse
Jan Williams
- HOLLIS**
Paul Mattor
- KENNEBUNK**
Christopher Osterrieder

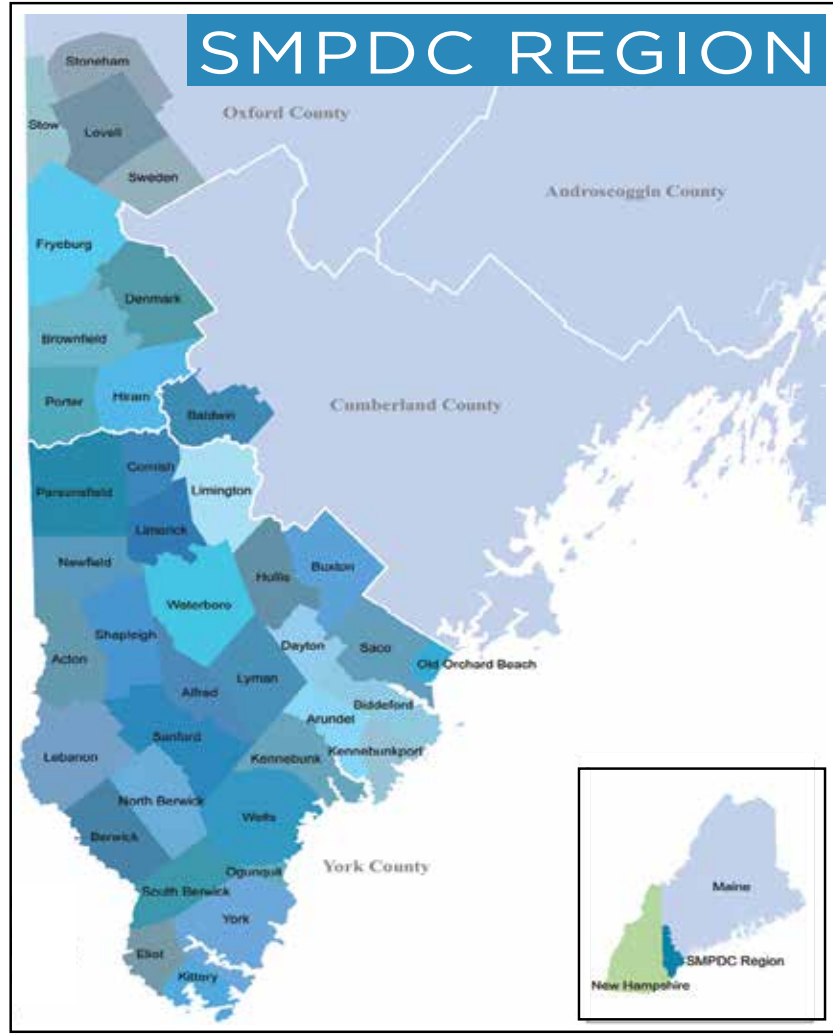
- KENNEBUNKPORT**
Werner Giliam
Laurie Smith
- KITTERY**
Kendra Amaral
Adam Causey
- LEBANON**
Roxanne Bumford
- LIMERICK**
Joanne Andrews
Dorothy Richard
- LIMINGTON**
- LOVELL**
Bob Drew
- LYMAN**
Patti McKenna
- NORTH BERWICK**
Dwayne Morin
- OGUNQUIT**
- OLD ORCHARD BEACH**
Joseph Thornton
- PARSONSFIELD**
Kim Burnell
Donald Murphy
- PORTER**
Cristina Forsyth
- SACO**
Denise Clavette
- SANFORD**
Beth Della Valle
Jim Nimon
- SHAPLEIGH**
Karla Bergeron

- SOUTH BERWICK**
Perry Ellsworth
Jack Karekas
Mallory Cook
- STONEHAM**
Megan Hamlin

- STOW**
Paul Lusk
Carl Drew
- SWEDEN**
Ryan Fowler

- WATERBORO**
Gary Lamb
- WELLS**
Larissa Crockett
Karl Ekstedt

- YORK**
Steve Burns
Dylan Smith



Cover photo: Kittery Point, Maine by Barbara MacLeod.

WELCOME

Welcome to SMPDC's 56th anniversary year. With the pandemic at the top of the list of challenges our region faced over the last year, we are grateful for those forward thinking Mainers who in 1964 chose to create a "council of governments" that would cultivate thriving, sustainable communities. Because of them, our small but mighty staff here in Saco over the last year was able to provide assistance to so many towns and businesses in our region. This report highlights those efforts specifically related to the pandemic and to the broader challenges our region is addressing. Today, we thank them and recognize those who are carrying on that mission today.

OUR MISSION

Southern Maine Planning and Development Commission (SMPDC) is a non-partisan nonprofit that cultivates thriving, sustainable communities and strengthens local governments by leading planning and economic development for 39 member towns in Southern Maine. The organization was founded in 1964 to provide technical expertise to municipalities in York, southern Oxford and Cumberland Counties. SMPDC offers a coordinated effort for land use, smart growth, resource management, environmental sustainability, and transportation planning. For more information, please visit www.smpdc.org



LIMERICK, MAINE

PAUL SCHUMACHER
EXECUTIVE DIRECTOR



To say 2020/2021 was a challenge would be a major understatement. Like other organizations, SMPDC has been navigating a new work environment and the health and economic impacts of the pandemic. As we are nearing the end of the crisis, our staff is returning to our office, everyone is vaccinated, and we are looking forward to more personal interactions in the future.

I am so proud of the work/services our staff has provided over the last year. We successfully administered a \$40 million state grant program in the span of four months, directly assisting regional businesses. We continue to get loans and CDBG grant funds out the door even as we write this. Those funds have provided another \$1.2 million in assistance.

In the meantime our regular programming and assistance has continued to provide region-wide benefits. One particular highlight was the recognition by the EPA of our Brownfields program, the most successful EPA Brownfields Remediation Program in New England. We were thrilled to accept the EPA Region 1 Environmental Merit Award.

Other achievements this year include:

- Providing planning services to a multitude of towns
- Finalizing the Joint Land Use Study to address traffic and housing affordability issues with the growing number of employees at the Portsmouth Naval Shipyard
- Assisting towns with climate change and coastal resiliency through a number of projects, including a six-town solar collaborative
- Continuing with communications efforts of our programs and outreach with a focus on our more rural regions

What has been most gratifying for me this last year is the diligence, energy and creative power of our staff, which has grown not only in size but in confidence and ability. As I personally mark 25 years at SMPDC, I am proud of the level of diversity and technical skills we currently employ. It's fantastic!

Thank you all for your support. We look forward to seeing you in a non-Zoom environment shortly!

PERRY ELLSWORTH
CHAIRMAN, SMPDC



Thank you to all of our member towns, cities, federal and state partners for their continued support through unprecedented times this past year. 2020-21 has been a challenge for many, yet SMPDC was able to continue providing our communities with resources, technical, and advisory assistance in perhaps one of our busiest years in the organization's history.

From pandemic response to assisting communities in unanticipated ways, including maneuvering to working virtually, SMPDC was able to provide expertise in municipal planning, transportation planning, economic development, environmental cleanup, sustainability and resiliency. As Board Chair, I was proud of how SMPDC was able to adapt and respond. The organization's services, skill set, and professional staff members continue to grow with enthusiasm in

providing regional coordination, problem solving and cultivating thriving sustainable communities. The staff, member towns and cities we work with on a daily basis, offer an important contribution to keeping the region economically viable and enabling high functioning government services.

SMPDC wants to give a special thanks to Perry for his many years serving as our Chair. Perry is retiring soon and we are extremely grateful for the commitment and support he has provided us.

RICHARD DUTREMBLE
TREASURER, SMPDC



I have enjoyed serving on SMPDC's board as the Treasurer for many years; I am transitioning off the Board this year. SMPDC continues to receive funding from 39 Member Towns, federal EPA and highway grants, the state of Maine and other federal partners. This year we had a small finding on our audit (a small amount of unexpended funds) resulting in a small payment of these funds back to the EPA. Other than this we had a clean report from our outside auditors, and no internal control weaknesses for the year ending June 30, 2020. In addition, our loan portfolio continues to perform well. We continue to offer more services to cities and towns that are experiencing increased development and have a shortage of qualified planners. It's clear what a vital and impactful role SMPDC plays in the region.

Due to other obligations, Richard has moved on from SMPDC. Thank you for your service Richard.

DAVID DIPERRI CONTRACT ACCOUNTANT

We'd like to thank Dave who handles our accounting, quickbooks and various financials.



CHUCK MORGAN
ECONOMIC AND COMMUNITY
DEVELOPMENT DIRECTOR



Economic Development has been challenging over the past year. The economic pain and suffering was widespread. SMPDC's central focus during this trying time was to secure as many federal pandemic resources as possible and make them available to businesses throughout the region to help them survive.

To that end, SMPDC secured \$1.4 million from the Economic Development Administration (EDA) Cares Act funds to create a Revolving Loan Fund (RLF) to support businesses impacted by the pandemic. It is anticipated that we will have facilitated loans of approximately 50% of the available funds in the first year. In addition, SMPDC secured \$400,000 in EDA Cares Act funds to support the development of economic recovery strategies. The grant was for a two-year period and the efforts are ongoing.

SMPDC supported two State grant programs that were funded by the Cares Act and were designed to assist businesses and nonprofits

negatively impacted by the pandemic. The Maine Economic Recovery Grant Program provided slightly over \$40 million to approximately 700 businesses, while the Maine Community Development Block Grant (CDBG) Program created a forgivable Microloan Program for qualified businesses impacted by the pandemic. Through this latter program, SMPDC distributed \$589,662 to 122 businesses in the region.

SMPDC Brownfields Program remains impactful. During this past year SMPDC made several loans and funded numerous assessment projects. With limited funds remaining, SMPDC has submitted applications to the EPA Brownfields Assessment and Supplemental RLF Programs.

“SMPDC secured \$1.4 million from the Economic Development Administration Cares Act funds...”

KELSEY PELTON
ECONOMIC AND ENVIRONMENTAL SPECIALIST
ECONOMIC RECOVERY COORDINATOR



Much of this past year's work has focused on pandemic response. We developed an Economic Recovery Program and online Resource Center providing municipalities and businesses with the guidance, resources and data they need in order to recover economically. Through COVID-19 relief grant and loan programs, we assisted and funded over 800 businesses in York, Cumberland and Oxford counties.

Another focus this year was working with the town of Fryeburg on a Recreation Economy for Rural Communities program. The town was one of ten across the nation chosen to receive the planning assistance, and after a collaborative process, an action plan was developed to revitalize Fryeburg's downtown through outdoor recreation with the goal of increasing tourism to the town

and nearby natural areas, create jobs, and build local wealth to energize the downtown. In addition, we are developing and publishing maps on online resource centers of outdoor recreation assets to create connectivity, accessibility and brand identity.

Beyond this, I've enjoyed working on the CDBG micro-loan program; analyzing data about broadband needs; managing our Brownfield's assessment program; and developing a York County Trails initiative, which includes an online trails page and collaborative newsletter with land trusts and others in the region.

“We developed an Economic Recovery Program and online Resource Center providing municipalities and businesses with the guidance, resources and data they need...”



SOUTH BERWICK, MAINE



FRYEBURG, MAINE

STEPHANIE CARVER
TRANSPORTATION DIRECTOR



During my first year as Transportation Director, I enjoyed working collaboratively with staff to integrate land use and climate considerations into our transportation planning program, and partnering with our Sustainability Coordinator, Karina Graeter, on scoping and implementing several sustainable transportation projects to support our member communities and the state's climate plan goals. One of my duties is to serve as Metropolitan Planning Organization (MPO) Director; this last year, I worked with municipal staff to allocate funds to design and construction of regionally significant projects, and pursued new federal funding opportunities for "shovel-ready" projects. On the Traffic Incident Management (TIM) front, we are working with Maine Department of Transportation (DOT) staff and other MPOs to design a statewide strategic plan to grow the TIM efforts over the next

"...we continue to help our communities and transit organizations administer local projects..."

decade, to bring additional resources to the program, and to create more consistency among the different local TIM groups.

Using expertise in project management and facilitation, we continue to help our communities and transit organizations administer local projects and conduct public engagement efforts. For example, we are working with the City of Biddeford on the South Street Connector study, Old Orchard Beach Transit with its Downtown Circulator service, and the Town of Kittery with the implementation of its Joint Land Use Study (JLUS) addressing regional congestion, transit and housing issues related to the Portsmouth Naval Shipyard.

Over the next year, we're eager to kick off a regional study examining how the pandemic has impacted our region's transportation network, reach out to assist our rural communities with transportation challenges, and begin scoping priorities for the MPO's next work plan.

ERIC SANDERSON
TRANSPORTATION / LAND USE PLANNER

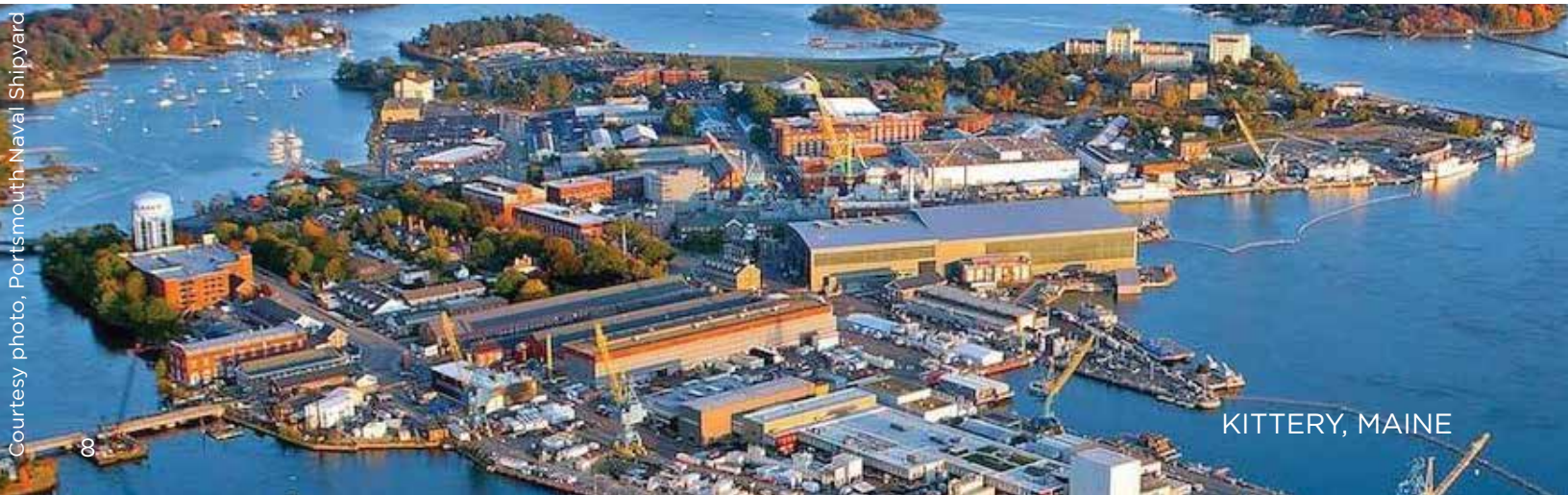


It has been a busy year for the transportation and land use teams. Our federally designated Metropolitan Area (Kittery Area Comprehensive Transportation System, or KACTS) has been actively managing a Route 236 Corridor Safety Study in Eliot, analyzing safety and more efficient intersection and roadway designs. KACTS is also working on a Bicycle and Pedestrian Master Plan for the Town of Kittery, which we expect to be wrapped up by the end of the year. For transit assistance, we helped Biddeford-Saco-Old Orchard Beach Transit in submitting federal reporting forms, including those that address COVID-19 compliance.

"... our team helped write and receive two planning grants through Maine DOT for the Eastern Trail Alliance."

Outside of the urban area, our team helped write and receive two planning grants through Maine DOT for the Eastern Trail Alliance. These grants will allow the Eastern Trail Alliance to study potential off road connections in two segments. We have also been writing Rural Road Design Standards that incorporate sustainable design practices to better protect natural resources, and we hope to have this available for our member towns to edit as a Word document to their liking, and adopt as they see fit later this year.

On the land use side of things, we worked with the Town of Lovell on its Comprehensive Plan update, assisted Hollis and Newfield Planning Boards with development review and Shoreland Zoning, and updated the Town of Fryeburg's zoning map.



KITTERY, MAINE



SANFORD, MAINE

REGIONAL SUSTAINABILITY AND RESILIENCE PROGRAM

The Regional Sustainability and Resilience Program has grown to exemplify the benefits of a regional approach to tackling climate change. The Program was formed in 2020 to assist and advance municipal sustainability and coastal resilience efforts in Kittery, Kennebunk, Kennebunkport, Ogunquit, Wells, and York. Since then, we have secured over \$400,000 in grant funding to support climate resilience initiatives in the region, including a grant from the National Fish and Wildlife Foundation to develop the state's first regional coastal resilience plan and a grant from the Economic Development Administration to create a regional Economic Resilience Plan for mitigating the impacts of future storms and climate change.

The Program is enhancing municipal collaboration on climate action, including the coordination of a regional bid for a municipal solar contract to reduce municipal energy costs and emissions. It is also facilitating peer learning between municipalities on common priorities such as municipal fleet electrification, sustainable transportation planning, and sea level rise adaptation efforts. The Program's home within SMDPC allows it to employ a holistic approach to climate action, working with other SMPDC departments and partnering with regional planning organizations on projects that benefit all Maine communities such as a new methodology for estimating transportation greenhouse gas emissions to aid climate-informed transportation planning. The Program is building the capacity of our towns to tackle climate change, enhancing coordination, and stretching the dollars of limited municipal budgets. Over the coming year, the Program will continue providing direct support and assistance to our communities for advancing priority sustainability and resilience efforts and undertaking meaningful climate action.

As SMPDC's communities face many of the same threats and challenges regarding sustainability and resiliency issues, including strained staff capacity, limited financial resources, and lack of access to technical expertise, the framework, resources, and work products resulting from the Program can inform sustainability and resilience planning and action in other municipalities.

"The Program is building the capacity of our towns to tackle climate change..."

ABBIE SHERWIN
SENIOR COASTAL / LAND USE PLANNER



I have been leading several grant-funded projects focused on integrating climate change considerations and resilience principles in land use planning and decision-making. Working with state partners, municipalities, and environmental consultants, we are spearheading the development of model ordinance language for communities to address coastal hazards and ensure infrastructure, homes, and people are more resilient in the face of shifting climate risks. I also continued my active participation on the Maine Climate Council's Community Resilience Working Group, coordinated outreach to municipalities about the State Climate Action Plan findings, and worked closely with other SMPDC staff on supporting our communities with integrating climate change considerations in planning efforts and enhancing the resilience of the region.

KARINA GRAETER
SUSTAINABILITY COORDINATOR



I have worked closely with our transportation department on sustainable transportation projects, including the development of Sustainable Road Design Standards and a Municipal Electric Vehicle Readiness Toolkit. I led the establishment of the SMPDC Energy Audit Program. Funded through the U.S. Department of Agriculture Renewable Energy Development Assistance grant program, the SMPDC Energy Audit Program provides low-cost energy audits to small businesses and agricultural producers to help businesses identify energy efficiency projects that can reduce operating costs and energy use.



BIDDEFORD, MAINE



YORK, MAINE

LEE JAY FELDMAN
DIRECTOR OF LAND USE AND PLANNING



It has been a very busy year for the Land Use group. We continue to support Planning Boards (mostly via zoom) in South Berwick, Hollis, Ogunquit, Waterboro, Newfield, North Berwick and a period of time in Kennebunk, Saco, and Sweden. We even ventured out of our region to assist South Portland where we will be until September of 2021.

Comprehensive Planning also continues with Lovell and Parsonsfield.

We are in the process of developing an analysis of affordable housing in the region, which will take us into next year. In addition, we are looking at ways to improve Broadband access to rural communities.

Our Land Use group is also tackling the development of new Model Rural Street Standards for our communities. This will help integrate Low Impact Development standards with an updated stormwater approach.

MARIAN ALEXANDRE
OFFICE MANAGER



Marian continues to hold us together in all our fields of work - from distributing grants and loans, navigating virtual meetings, continuing our Cooperative Purchasing Program, accounting, bookkeeping, and tracking of timesheets, expenses and budgets.

You can always rely on her excellent communication skills - particularly her friendly, enthusiastic answer when you call us. We appreciate all you do Marian!

RAEGAN YOUNG
COMMUNITY PLANNER AND
OUTREACH SPECIALIST



In my first year at SMPDC, I've supported efforts in communications, data analysis and economic development programs.

To help towns run smoothly through the pandemic, we provided technology and technical assistance, hosting Zoom planning board meetings and public hearings for Ogunquit, York, Newfield, Fryeburg, and others.

We reviewed three phases of COVID-19 relief grant applications, with 700+ businesses receiving aid from one of the largest funding

programs in SMPDC history. While challenged by the urgency of the timeline, we are proud of the tangible impact we had on our regional small businesses and employers.

SMPDC has continued to increase and improve communications, make connections and keep member municipalities informed via E-Newsletters, social media, media outreach, and website updates - where we share funding opportunities, webinars, data, and helpful resources we collect for our municipalities, so be sure to check it out!

"We reviewed three phases of COVID-19 relief grant applications, with 700+ businesses receiving aid from one of the largest funding programs in SMPDC history."

DAVID GALBRAITH
CONTRACT PLANNER



This past year, I continued to provide development review services to the Town of South Berwick. Highlights include: review and approval of four solar farms; review of an AT&T communications tower removal and replacement project; numerous residential projects; and two medical marijuana storefronts.

Beyond South Berwick, I worked with Fryeburg on a large solar farm, event venue, restaurant addition and subdivision; with Sweden on two solar farm proposals; and with South Portland on mixed use (commercial/residential) projects.

Overall the year has been quite busy especially as the vast majority of my work and meetings have been conducted remotely due to the Covid pandemic. It has been very encouraging to see that development demand continues and that municipalities have risen to the occasion.



LAND USE PLANNING

Providing technical assistance to municipalities will continue to be one of our principal functions. As growth in the area continues and we deal with the ongoing issues associated with COVID-19, we have noticed continuing requests for planning assistance. Furthermore, as many communities have requested assistance with economic development, the need to service municipalities in this area will also grow. These activities will include:

- Providing assistance to planning boards, zoning board of appeals, planners and code enforcement officers
- Drafting ordinances, regulations and guidelines at the request of municipalities
- Developing Comprehensive Plans and ordinance changes
- Providing training and skills development for municipal officials and staff
- Providing specific project review assistance to communities upon request
- Supplying fee for service activities. This function will likely increase in importance with the upgrades of the Geographical Information Systems (GIS). We can produce high quality digital maps at a relatively low price.

Funding sources include: Dept. of Agriculture, Conservation and Forestry (DACF) contract, county and municipal dues and contracts with individual municipalities.

Estimated Budget: \$236,000

REGIONAL ECONOMIC DEVELOPMENT

With COVID-19 recovery efforts now underway, economic development will play a significant role in the activities of SMPDC this coming year. These activities will include:

- Administering COVID-19 relief funds
- Planning for long term impacts of the pandemic
- Administering the Economic Development District
- Community Development Block Grant technical assistance to communities applying for certain economic development grant programs
- Working on regional comprehensive economic development strategy
- Providing administrative, technical and policy support to the other economic development organizations
- Brownfields Redevelopment Program - continuing with a Brownfields Assessment and Revolving Loan Fund program, including a new 1.4 million dollars EDA loan fund

Funding sources include: EDA, EPA, DECD, county and municipal funding and individual contracts.

Estimated Budget: \$426,000

HIGHWAY AND TRANSIT PLANNING

SMPDC provides staffing for the Kittery Area Comprehensive Transportation System (KACTS) a Metropolitan Planning Organization (MPO). This is the census-designated "urbanized area" in Maine, which is part of the Portsmouth-Dover-Rochester Metropolitan Statistical area. The KACTS communities of Kittery, Eliot, South Berwick, York and Berwick appoint representatives to this organization. Other roles in highway and transit planning include:

- Continuing work with the town of Kittery and the Shipyard on the Joint Land Use Study
- Examining new transit options in the region
- Public Works Directors' Group
- Assisting York County EMA
- Traffic Incident Management (TIM) work throughout the region
- Comprehensive Planning for Transportation
- Mapping recreation trails throughout the region

Funding sources include: Maine Department of Transportation, Federal Highway Administration, Department of Defense, county and municipal dues.

Estimated Budget: \$356,000

COOPERATION AND COORDINATION

SMPDC will continue the Cooperative Purchasing Program, which saves member communities significant dollars. SMPDC does not charge administrative fees to member municipalities, except for the road salt bid.

We will also continue to lead and coordinate regional meetings of Managers, Planners and Code Enforcement Officers. Interacting with New Hampshire agencies provides a more coordinated approach to regional challenges, particularly in light of COVID-19, and we will continue that effort.

SMPDC will continue working with York County Emergency Management on emergency operations planning.

Funding sources include: County and municipal dues, state and federal grants.

Estimated Budget: \$170,000

REGIONAL SUSTAINABILITY AND RESILIENCE PROGRAM

In 2019, the towns of Kittery, Kennebunk, Kennebunkport, Ogunquit, Wells, and York made national news by joining together in partnership with SMPDC to create the Regional Sustainability and Resilience Program. The six towns contributed funding to support the regional two-year pilot program and the creation of a Sustainability Coordinator position housed within SMPDC. Established to assist and advance municipal sustainability and coastal resilience efforts, the Program formally kicked-off in winter of 2020 with the hiring of a Sustainability Coordinator. SMPDC staff coordinate and lead sustainability and coastal resiliency efforts for the six-town group with the aim of enhancing sustainability, climate preparedness, and coastal community resilience of the individual towns and of the region. They do so by:

1. Facilitating regional coordination, advocacy, and outreach
2. Collecting, synthesizing, and disseminating relevant information and tools
3. Providing expert support with research assistance and training

Activities will include:

- Assessing community and regional sustainability and coastal resiliency
- Prioritizing coastal hazards and potential local impacts
- Sea level rise vulnerability assessments for member communities
- Creation of a regional Greenhouse Gas reporting framework
- Direct assistance and support for implementation of sustainability and resilience initiatives
- Conducting energy audits through a USDA Grant

Funding sources include: Federal, state and local sources.

Estimated Budget: \$165,000



KENNEBUNK, MAINE

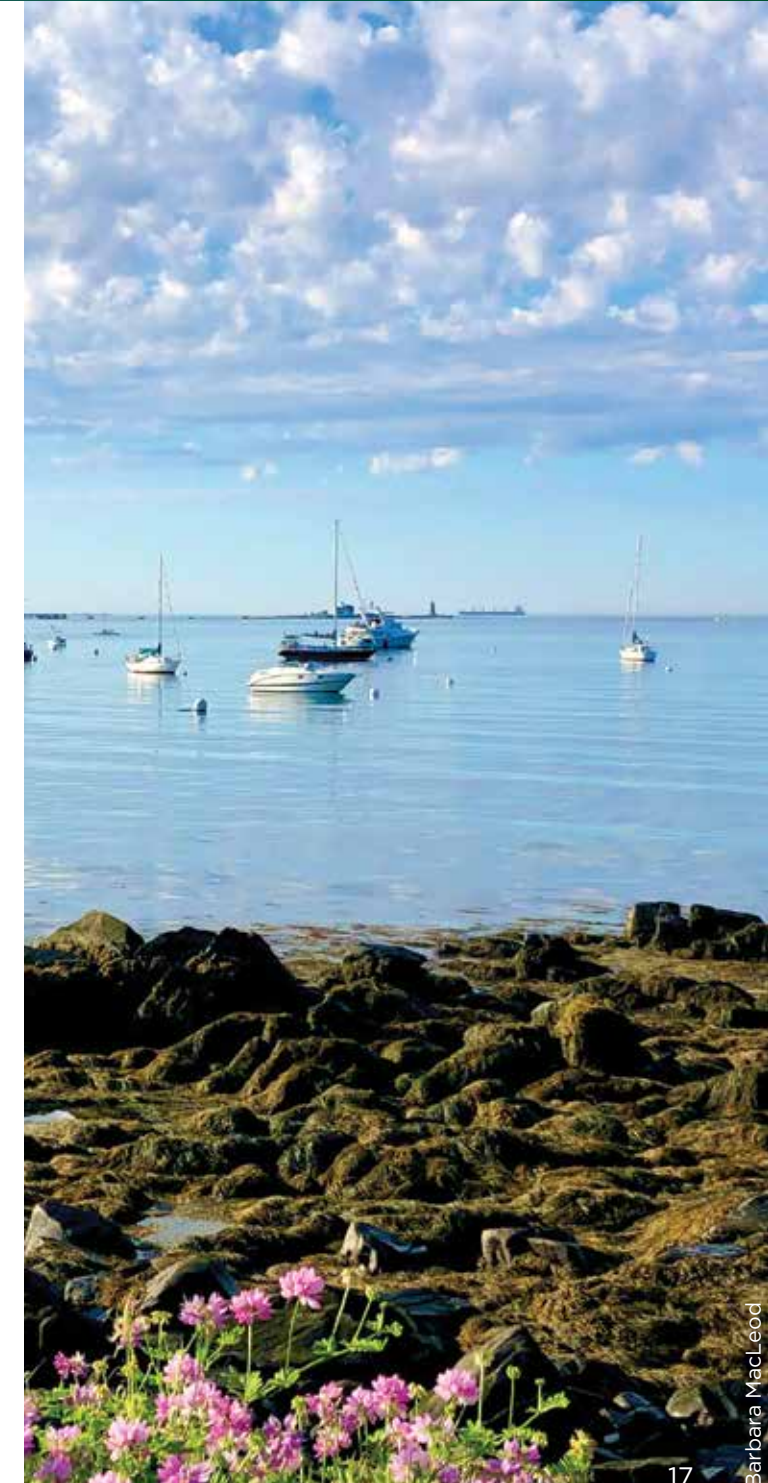
2020 - 2021 SMPDC BUDGET

REVENUE	2020-2021	2021-2022	
TRANSPORTATION			
KACTS (KITTERY AREA COMPREHENSIVE TRANSPORTATION SURVEY)	\$160,000	\$163,000	
PACTS (PORTLAND AREA COMPREHENSIVE TRANSPORTATION SURVEY)	\$0		
Maine DOT Rural Planning	\$108,000	\$102,000	
Miscellaneous	\$15,000	\$15,000	
Maine DOT Training	\$6,250		
Transit Planning / ShuttleBus	\$10,000	\$10,000	
Joint Land Use Study (JLUS)	\$42,000	\$20,000	
Traffic Incident Management (TIM)	\$24,000	\$24,000	
CARES Act Transit	\$60,000	\$20,000	
TOTAL	\$425,250	\$354,000	
ECONOMIC DEVELOPMENT			
EPA Program Income (SMFA)	\$47,000		
EPA Program Income (SMPDC)	\$30,000	\$80,000	
2014 RLF Programmatic	\$45,000	\$40,000	
EPA Closed Brownfields		\$20,000	
Brownfields Assessment	\$20,000		
CDBG TA (COMMUNITY DEVELOPMENT BLOCK GRANT TECHNICAL ASSISTANCE)	\$11,000	\$15,000	
EDA (ECONOMIC DEVELOPMENT ADMINISTRATION PLANNING GRANT)	\$180,000	\$70,000	
EDA Recovery Planning Grant		\$120,000	
Local Contracts/Miscellaneous	\$10,000	\$10,000	
EDA RLF Interest Income (SMFA)	\$10,000		
EDA RLF Interest Income		\$25,000	
EDA RLF Interest Income (SMPDC)	\$22,000	\$25,000	
EDA Resiliency Grant	\$30,000	\$21,000	
TOTAL	\$405,000	\$426,000	
LAND USE			
DACF (DEPT. OF AGRICULTURE, CONSERVATION, FORESTRY TECHNICAL ASSISTANCE)	\$48,000	\$50,000	
Planning Board (TA / Ordinances / Dev Review)	\$125,000	\$125,000	
Comp Plan Assistance	\$25,000	\$45,000	
Miscellaneous	\$10,000	\$10,000	
Coastal Communities Grant 1	\$15,000		
CCG 2 (MS4)		\$3,000	
Shoreland Study Grant	\$15,000	\$3,000	
TOTAL	\$235,000	\$236,000	
SUSTAINABILITY AND RESILIENCY			
6 Town Sustainability	\$90,000	\$80,000	
NFWF		\$30,000	
USDA Energy Grant		\$30,000	
Recovery Grant		\$25,000	
TOTAL		\$165,000	
Dues	\$141,900	\$141,000	
Miscellaneous / Coop Purchasing	\$6,000	\$6,000	
Other Projects	\$10,000	\$10,000	
TOTAL	\$1,312,250	\$1,338,000	



KITTERY, MAINE

EXPENDITURES	2020-2021	2021-2022	
Salaries	\$679,000	\$712,000	
Health Benefits	\$118,000	\$128,000	
Payroll Taxes	\$51,604	\$54,000	
Retirement (5%)	\$34,000	\$35,550	
Independent Contractors / Interns	\$157,000	\$90,000	
Communications	\$25,000	\$35,000	
Travel / Meetings	\$10,000	\$8,000	
Training / Conferences / Education	\$6,000	\$8,000	
Computers / Server	\$4,000	\$6,000	
Software	\$4,000	\$6,000	
Memberships / Associations	\$5,000	\$6,000	
Postage	\$1,500	\$1,500	
Telephone / Internet	\$6,000	\$6,000	
Rent / Utilities	\$42,000	\$46,000	
Printing / Equipment Rental	\$6,000	\$11,000	
Supplies	\$7,500	\$7,500	
Insurance	\$15,000	\$15,000	
Legal Fees	\$2,000	\$2,000	
Professional Accounting / Audit	\$58,000	\$63,000	
Repairs and Maintenance	\$4,000	\$6,000	
IT Support	\$6,000	\$6,000	
Web Hosting / Design	\$3,500	\$34,500	
Brownfields / EDA Loan Assistance	\$55,000	\$60,000	
Contingency	\$20,000	\$20,000	
TOTAL	\$1,320,104	\$1,337,050	



The Nominating Committee is pleased to submit the following nominations for Officers and Executive Committee members of SMPDC for fiscal year

2021-2022

OFFICERS

- Chair: **Perry Ellsworth** South Berwick Town Manager
- Vice-Chair: **Jan Williams** Hiram Planning Board
- Treasurer: **Kendra Amaral** Kittery Town Manager

EXECUTIVE COMMITTEE

- Gary Lamb** Waterboro Town Administrator
- Beth Della Valle** Sanford City Director of Planning
- Greg Tansley** Biddeford City Planner
- Werner Gilliam** Kennebunkport Director of Planning & Development
- Jim Nimon** Sanford Regional Economic Growth Council
- Chris Osterrieder** Kennebunk Director of Community Development
- Denise Clavette** Saco Director of Planning & Development
- Cristina Forsyth** Porter Planning Board
- Katie Haley** Fryeburg Town Manager
- Allen Sicard** York County Commissioner

A special thanks to all the Officers and Committee Members for their dedication and support to Southern Maine Planning and Development Commission.

CrossCurrent Communications continues to help us build awareness and garner media coverage for our work. We have had numerous news stories in The Portsmouth Herald, Foster's Daily Democrat, Portland Press Herald, MaineBiz, the Maine television stations, Conway Daily Sun and more. We were particularly pleased that two of our staffers, Abbie Sherwin and Karina Graeter, were featured in the "Maine Voices" op-ed they penned entitled, *Regional Coordination is the Key to Tackling Climate Action in Maine*.



Chuck Morgan, at Saco Island, was interviewed by WMTW-TV8.



The EPA awarded SMPDC the Region 1 Environmental Merit Award recognizing the organization's Brownfields program, the most successful EPA Brownfields Remediation Program in New England.

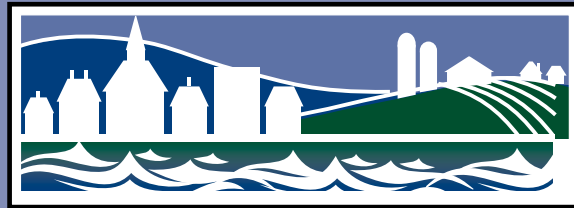


OGUNQUIT, MAINE



Abbie Sherwin, at Long Sands Beach in York, was interviewed by WMTW-TV8 about sea level rise.

This 56th Anniversary Annual Report was produced by Kelsey Pelton,
with the assistance of CrossCurrent Communications.



SMPDC

SOUTHERN MAINE PLANNING & DEVELOPMENT COMMISSION

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