

Maximizing opportunities to enhance the movement of goods and people through the Gateway to Maine

Policy Committee Meeting Minutes

Wednesday, April 8, 2020 at 1:00 p.m.

Zoom Meeting: <https://us04.web.zoom.us/j/893857993>

KACTS MEMBERS

Agenda

Berwick

Eliot

Kittery

South Berwick

York

Maine Turnpike
Authority

MaineDOT

Southern Maine
PDC

Public
Transportation
Providers

Voting members present: Dylan Smith (York), Jon St. Pierre (South Berwick), Chris Mann (MaineDOT), Adam Causey (Kittery), Stephanie Carver (Southern Maine Planning & Development Commission); Dana Lee (Eliot), James Bellissimo (Berwick), Dean Lessard (York), Dave Rich (Kittery), Rebecca Grover (Maine Turnpike Authority), Bob Currie (York County Community Action)

Staff & Guests: Eric Sanderson (Southern Maine Planning & Development Commission), Carlos Pena (Federal Highway Administration), Jackie Johnston (Portsmouth Naval Shipyard).

1. Welcome/Introductions

Meeting called to order by Chair, Dylan Smith at 1:03 PM

2. Approval of Minutes from the November 6, 2019 Policy Committee Meeting

Dave Rich made a motion to approve the minutes as written. Seconded by Chris Mann. The motion passed 12-0-0.

3. Kittery Government Street Project (23911.00)

Staff Report

The town of Kittery is requesting KACTS members approve the transfer of money from the KACTS holding WIN to cover a budget overage in order to close out the Kittery Government Street project. The town has committed to covering the additional local match amount of \$7,204.23. The KACTS holding WIN balance is enough to cover the overage of this project, and the balances are included in the attached materials for reference

KACTS

Kittery Area Comprehensive Transportation System

The Metropolitan Planning
Organization (MPO) for the
Kittery Urbanized Area

Proposed Action: Review and possible transfer of \$57,553.87 in Federal funds and \$7,184.23 in State funds, totaling \$64,738.10 from KACTS Holding WIN to the project to address excess CE and Construction Costs

KACTS MEMBERS

Berwick

Stephanie gave an overview of the project. The Committee discussed the overages in construction costs, which will require \$64,738.10 in federal and state funds to be moved from the KACTS holding WIN. This would require the town of Kittery to contribute \$7,204.23 towards the project, which is now complete and needs additional funds to be closed out.

Eliot

Kittery

The Committee discussed KACTS policies in place with respect to transferring funds from the Holding WIN. Stephanie and Eric will explore best practices from other MPOs for transferring funds between projects from MPO accounts.

South Berwick

York

Initial costs of the project were also discussed. Overall costs were approximately \$619,883. Project ended up costing approximately \$691,000 in the final close out budget.

Maine Turnpike
Authority

Dana Lee made a motion to transfer the funds from the WIN as presented in the April 8th, 2020 KACTS Policy Committee Meeting Agenda. Seconded by Jon St. Pierre. Motion passes 11-0-1.

MaineDOT

4. Joint Land Use Study updates and next steps

Staff Report

Southern Maine
PDC

KACTS Staff will provide a brief update and next steps for implementation of the Town of Kittery and Portsmouth Naval Shipyard Joint Land Use Study (JLUS).

Public

Transportation
Providers

Proposed Action: For Discussion Only

Stephanie and Jackie Johnston of the Portsmouth Naval Shipyard gave an overview of the JLUS, and that the study is complete, with KACTS now drafting an implementation grant with several items. These include a concrete communications plan, transportation and land use issues around the Portsmouth Naval Shipyard.

The implementation proposal will focus in on commuting options and transit feasibility studies for routes running between Sanford, Rochester and into Kittery. Park and ride opportunities will also be explored. KACTS wants to explore alternatives that will help

workers have better access to the shipyard via lower cost housing and transportation alternatives. A communication piece will also be pursued.

Bob Currie discussed that COAST will be restricted in serving Sanford by inter-state service laws, and noted that YCCAC can provide such services when the time comes.

KACTS MEMBERS

Berwick

5. Project Updates

Members will provide updates on KACTS funded projects in the region.

Eliot

Proposed Action: *For Discussion Only*

Kittery

Dave Rich gave an overview of the Walker and Wentworth Street project in Kittery, and noted that the Whipple Street sidewalk project is moving into the Right of Way phase and should be moving forward in the near future. He also discussed bridge work being conducted by MaineDOT on Route 103.

South Berwick

York

Dean Lessard gave an overview of projects in York. MaineDOT has accepted Preliminary Design Review reports for both York Village and the Route 1 Short Sands Road Project. The town hopes to be out to bid in the next several months for Short Sands Road, and shortly after that bidding for York Village.

Maine Turnpike
Authority

MaineDOT

Dana Lee updated the Committee on a wildlife project being conducted by MaineDOT on Route 236 in Eliot. A turtle crossing is being added under Route 236 which will require lane closures. He will forward the state's notice to Stephanie and Eric Sanderson of KACTS for publication and distribution.

Southern Maine
PDC

Public

Transportation
Providers

Rebecca Grover gave an update on the York Toll Plaza project, for which construction will stop for at least two weeks starting on April 10th. Several other contractors are still working but will likely follow this lead and cease construction altogether.

6. Other Business

There was no other business discuss under this item.

7. Next Meeting Date and Agenda Items

The Committee discussed having meetings as needed, or scheduled regularly. It was decided that meetings will be held as needed, and Stephanie will reach out to discuss this

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further with individual KACTS members. Dana made a motion to adjourn, Chris Mann seconded. Motion passes 12-0-0 and the meeting was adjourned at 1:46.

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