

Maximizing opportunities to enhance the movement of goods and people through the Gateway to Maine

**Policy Committee Meeting Agenda**

**Monday, October 26, 2020 at 1:00 p.m.**  
This meeting will be held virtually via Zoom

To Join Zoom Meeting click on the link:

<https://us02web.zoom.us/j/2075717065?pwd=WFAvYXorSVlrWlJvWkR2ODRFOWpCZz09>

Dial in: 16465588656, 2075717065 Password: 439354#

KACTS MEMBERS

Berwick

Eliot

Kittery

South Berwick

York

Maine Turnpike  
Authority

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**1. Welcome**

**2. Approval of Minutes from the July 15, 2020 KACTS Committee Meeting**

**3. UPWP Budget Update**

Staff Report

In response to COVID 19, and staff changes, the following budget revisions are proposed to the 2020/21 UPWP:

- Increase Task 1.1 Program Administration by \$28,250
- Increase Task 2.2 Highway Project Assistance by \$6,000
- Increase Task 7 Special Studies by \$18,000
- Decrease Task 1.2 Staff Training by \$6,000
- Decrease Task 5 Freight Movement by \$2,250
- Decrease Task 6 Traffic Incident Management (TIM) by \$44,000

The proposed UPWP budget revisions reflect changes in expertise (many TIM program responsibilities are shifting to other agencies), an expansion of sustainable transportation activities in coordination with our new Sustainability Coordinator, and increased active management and involvement in transportation projects around the region. The proposed increase to the Program Management task will allow staff more flexibility to participate in or coordinate with federal or state opportunities, and continue to evolve the MPO to face future transportation challenges and scope new projects that reflect the changing region.

Proposed Action:

Approve budget changes to 2020/21 KACTS UPWP.

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**4. UPWP Task 10: Municipal and Consultant Studies**

Staff Report

Task 10 of the KACTS Unified Planning Work Program (UPWP) utilizes \$64,000 of the KACTS planning dollars for consultant and related activities that are requested by municipalities in the KACTS Planning Area. After the adoption of the 2020/21 UPWP staff solicited municipal projects for this task and only one project was submitted and funded, a Route 236 corridor study in the Town of Eliot was funded in the amount of \$39,357. This leaves just over \$24,000 remaining in the task budget.

The Town of Kittery is requesting the Committee consider funding a portion of its Bicycle Pedestrian Plan with the remaining funds.

Proposed Action:

Determine next steps for the remaining funds in Task 10 of the UPWP.

**5. YCCAC Update on Transit challenges from COVID.**

Staff Report:

Bob Currie will discuss some of the challenges faced by YCCAC, and public transit agencies in general from the pandemic, and how YCCAC has navigated through them.

Proposed Action:

For discussion only.

**6. Municipal Project Updates**

Municipal and state agency representatives will provide updates on local transportation projects.

**7. Other Business**

**8. Next Meeting Date and Agenda Items**