

*Maximizing opportunities to enhance the movement of goods and people through
the Gateway to Maine*

Policy Committee Meeting Minutes

Tuesday, February 9, 2021 at 1:00 p.m.
This meeting was held virtually via Zoom

KACTS MEMBERS

Berwick

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Eliot

Topic: KACTS Meeting
Time: Feb 9, 2021 01:00 PM Eastern Time (US and Canada)

Kittery

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<https://us02web.zoom.us/j/89612064828?pwd=V3U2UnNBbTFjOFpxK3Z0cEhxTXJodz09>

South Berwick

Meeting ID: 896 1206 4828

York

Passcode: 408032

+1 646 558 8656 US (New York)

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1. Welcome

Chair Dylan Smith opened the meeting at 1:01 PM

MaineDOT

2. Approval of Minutes from the January 20, 2021 KACTS Committee Meeting

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Bob Currie noted that the minutes state the date of the 21st and should be corrected to the 20th. Motion made by Dana Lee to approve the minutes with the corrected date, seconded by Chris Mann. Motion Passes 10-0-0.

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3. MaineDOT Transportation Improvement Program 2021-2024 Project List

MaineDOT has recently developed the 2021-2024 State Transportation Improvement Program (STIP) project list and the associated KACTS Transportation Improvement Program (TIP) project list. The KACTS Policy Committee is required to approve the STIP/TIP project list, release the TIP for a 15 day comment period, and then adopt the final TIP to be included in the STIP.

Included in the agenda is the 2021-2024 Federal Highway Administration (FHWA) MaineDOT project list, FHWA MPO-sponsored projects, and the Federal Transit Administration (FTA) project list. These project lists are static documents, and all changes to project information are captured on the errata sheet. Also included is the 2021-2024 FHWA/FTA funding obligation information. All of these

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documents must be included in the final TIP document. There are no new projects being added to the TIP from the KACTS allocation. All KACTS funded projects have already been selected through the KACTS TIP selection process. The proposed schedule for approving the 2021-2024 TIP is:

- February 9, 2021- Draft 2021-2024 TIP posted for a 15-day public comment period.
- February 24, 2021- Public comment period ends.
- March 4, 2021- Policy Committee approves final 2021-2024 KACTS TIP.

Proposed Action: Approve the proposed 2021-2024 TIP project lists, to allow staff to prepare the 2021-2024 TIP to be posted for a 15-day public comment period.

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Steph updated the Committee on MaineDOT's TIP for 2021-2024, which MaineDOT has uploaded to its website for public comment. KACTS must approve the proposed 2021-2024 TIP project list provided by MaineDOT so that KACTS staff can incorporate these projects into its own TIP.

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Dana Lee made a motion to approve the KACTS 2021-2024 TIP project lists as presented. Seconded by Dean Lessard.

York

The Committee discussed intersection improvements on Route 236 in Eliot at the intersection of Goodwin Road. Steph noted that project solicitation for the next round of KACTS funding will occur in the next month.

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The motion passes 10-0-0.

MaineDOT

4. 2020-2023 Transportation Improvement Amendment

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All federally funded projects must be in the State Transportation Improvement Program (STIP) and the Metropolitan Planning Organization's Transportation Improvement Program (TIP) in order to receive federal funding. Projects in the TIP are located in the KACTS area and are funded with Federal Highway Administration and Federal Transit Administration funds. KACTS must update the TIP when there is a change to any project such as a funding increase or a request to add a project to the TIP. The MPO must notify MaineDOT and those changes must also be reflected in the MaineDOT STIP. MaineDOT must receive the KACTS Policy Committee endorsement when any federally funded project has a major scope change or cost increase or when MaineDOT wishes to add a project to the STIP. All TIP amendments must be posted to the SMPDC website for a 10-day public comment period. This TIP amendment was posted for public comment on 01.27.2020. MaineDOT is seeking a TIP amendment for the following:

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- Amend the current 2020-2023 TIP to include the FHWA and FTA project list proposed for the 2021-2024 TIP. This allows all 2021 projects to be authorized at their current level of funding, with updated information, prior to the 2021-2024 STIP/TIP approval.

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Included in this TIP amendment is the most recent Errata sheets and attached project sheets which capture changes to the 2021-2024 project list during the approval process. The projects on the errata sheet (see project lists attached) will be part of the proposed TIP amendment.

Proposed Action: Approve the proposed TIP amendment (see list of projects attached) and authorize staff to submit the TIP Amendment to MaineDOT.

KACTS must update its current 2020-2023 TIP to include projects on MaineDOT's new Statewide TIP. Projects that will be advertised for construction or work between when KACTS approves the 2021-2024 TIP and the 2020-2023 TIP expires would need to be in the current TIP, thus requiring amendment to it.

Dean Lessard made a motion to amend the KACTS 2020-2023 TIP to include the updated MaineDOT projects. Seconded by Dana Lee. The motion passes 10-0-0.

5. Municipal Project Updates

Municipal and state agency representatives will provide updates on local transportation projects.

Steph gave an update on the Joint Land Use Study (JLUS). There was a Steering Committee meeting on February 1st, where consultant STANTEC presented some additional data. A housing forum is forthcoming for May during the implementation phase of the project. Another Steering Committee meeting will be held in mid May, and the group is working on establishing a Communications Committee to improve communication between the Portsmouth Naval Shipyard and the Town of Kittery, as well as other stakeholders. The JLUS is also considering creating a Transportation hub for the area.

Steph stated that KACTS will get its funding allocation shortly. Chris Mann gave the committee an update on a timeframe and that MaineDOT management is working on getting the allocation letters out. KACTS Committee Members should consider what projects they may want to submit to utilize this funding, which can be done before funding is allocated. KACTS is also working on its internal work plan, the Unified Planning Work Program (UPWP), which covers administrative and planning funds to be spent. Planning studies are part of the UPWP and now that KACTS has shifted some of its funding away from Traffic Incident Management, the next UPWP may have more funds available for additional planning studies and other work, as desired by the Committee.

6. Other Business

7. Next Meeting Date is March 4th

The meeting was adjourned at 1:20PM