

Maximizing opportunities to enhance the movement of goods and people through the Gateway to Maine

Policy Committee Meeting Minutes
Wednesday, June 10, 2020 at 1:00 p.m.
Zoom Meeting

KACTS MEMBERS

Agenda

Berwick

Eliot

Kittery

South Berwick

York

Maine Turnpike
Authority

MaineDOT

Southern Maine
PDC

Public
Transportation
Providers

Voting members present: Dylan Smith (York), Chris Mann (MaineDOT), Adam Causey (Kittery), Stephanie Carver (Southern Maine Planning & Development Commission); Dana Lee (Eliot), James Bellissimo (Berwick), Dean Lessard (York), Dave Rich (Kittery), Rebecca Grover (Maine Turnpike Authority), Bob Currie (York County Community Action)

Staff & Guests: Eric Sanderson (Southern Maine Planning & Development Commission), Carlos Pena (Federal Highway Administration)

1. Welcome/Introductions

Meeting called to order by Chair, Dylan Smith at 1:03 PM

2. Approval of Minutes from the May 13, 2020 Policy Committee Meeting

Dana Lee made a motion to approve the minutes as written. Seconded by Chris Mann. The motion passed 10-0-0.

3. Project Candidate Presentations for KACTS Funding for CY2023 Allocation

Staff Report

For CY 2023, KACTS will receive an estimated federal allocation of **\$636,023**, and a state allocation of approximately **\$79,502**. Including the 10% local match required of **\$79,502**, we need to program a total of **\$795,027 for CY 2023**.

This year we have received four requests:

1. **Berwick Saw Mill Hill Road and Route 9/School Street intersection improvements-** The Town of Berwick requests \$660,625 to fund construction of phase three of a multi-phased project. The PDR was funded by KACTS last year and is scheduled to be completed on 4/2021. The current budget request is based on an estimate provided on page 49 of the [Berwick Bike Ped Study](#). An updated project form for 2023 funding is included in your packet.

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 Kittery Urbanized Area

2. **Town of York-** The Town of York requests funding for the following projects in York Village:

- York Street from Hospital to Doctors (\$195,000)
- York Street from Williams to Fellows (\$250,000)
- York Street from Fellows to Moulton (\$420,000)

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All projects were reviewed and scored last year by SMPDC staff and Maine DOT. All reviewers have revisited their reviews and not made any changes to last year’s scores.

Berwick

KACTS Scoring from CY22:

Eliot

Kittery

South Berwick

York

	Berwick	York 1 - York St from Hospital Dr to Doctors Lane	York 2 - York St from Williams Ave to Fellows Lane	York 3 - York St from Fellows Ln to Moulton Ln
Scorer 1	91	93	93	93
Scorer 2	75	70	65	65
Scorer 3	88	91	91	91
Average	85	85	83	83

Maine Turnpike Authority

MaineDOT

Rank	Project	Avg. Score
1	Berwick	85
1	York 1	85
3	York 2	83
3	York 3	83

Southern Maine PDC

Last year in our CY22 Allocation we funded the following projects:

- York- Route 1A - Doctors Lane to Williams Ave project **\$600,000**
- Berwick –Saw Mill Hill Road and Route 9/School Street PDR **\$95,000**
- KACTS holding WIN- **\$100,027**

Public Transportation Providers

Proposed Action: Select projects for the CY 2023 KACTS Allocation.

Steph gave an overview of the four projects presented, and clarified that all four of these were submitted last year, and that the three scorers did not elect to change their scores for any proposed projects.

James Bellissimo presented the Town of Berwick’s application to redesign the intersection of Saw Mill Hill/School Street, and the bridge connecting from Berwick to Somersworth, New Hampshire.

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Public Transportation Providers

The purpose of the project is to connect a proposed park in Downtown Berwick with amenities such as Town Hall and businesses in Berwick. This includes sidewalks to connect Berwick and Somersworth. The park is part of an MS4 project that will be completed in the next several years.

The current alignment is confusing, with drivers on Saw Mill Hill having a stop sign, and drivers coming from School Street not having a stop sign, although the intersection appears to be a three way stop. The proposed project cost is \$660,625, which is slightly different from last year's project, as an additional stop light is included in this year's project. The PDR for this project will be completed in April of 2021, according to the town and MaineDOT.

Dylan asked about proposed developments in the area being required to make improvements, and James responded that developers will have to pay their fair share based on potential impacts.

Dean Lessard asked if the project would require a Traffic Permit from MaineDOT. So the project would be reviewed by the state as well as the town. The Committee discussed traffic generation and how it could impact the design of the intersections and potential additional turn lanes that may be needed.

Steph asked about the developer of the Prime Tanning parcel and their plan to come before the town to present concepts. James responded the developer is planning to meet with the townspeople for smaller updates as the process continues.

Dean gave an overview of the York Village Project and the several smaller projects that the town of York has submitted as part of that effort. The project is in an area that serves as a connector from the interstate and surrounding towns to all of York's beaches. The York Village monument and intersection will be squared and moved and pedestrian improvements incorporated.

The Town of York has completely funded the design and planning work, so the KACTS request is for construction. The voters of York have voted to match funds for phase 1 and phase 2 of the project.

Steph discussed project readiness and having projects up to certain phases as future updates to the KACTS project selection procedure, which was last updated in 2018. Last year's allocations were discussed.

The Committee discussed the Berwick Project and it's accuracy for cost estimate without having its PDR phase done, and James clarified that the town has voted for much of the match to be set aside in the town's budget. Berwick clarified that the town could also be content with applying for 2024 construction funding.

Dean clarified that the projects total more than the KACTS allocation, but that the town will match the remaining amount or cut from the project such that it is within the budget, if KACTS awards

funds to the project.

Dana made a motion to direct the full amount of the KACTS allocation to the three York projects as presented, in the amount of \$795,027, which includes a 10% local match, for construction funding for CY2023. Seconded by Bob Currie. Motion passes 10-0-0.

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4. Municipal Project Updates

Berwick

Dean Lessard gave an overview of the York Beach-Route 1 connector, which includes a signal.

Eliot

Dana updated the Committee on the Route 236 Study in Eliot, noting the study had its first Advisory Committee meeting.

Kittery

Rebecca Grover noted the York Toll Project is done, however MTA must test the lanes for several months, and the expected opening date would be in summer of 2021. Dana inquired about potential updates the towns could post on their website as to why the project appears complete, but is not open. Rebecca will send updates to Stephanie who will share with towns to post on their websites.

South Berwick

York

5. Other Business

Maine Turnpike
Authority

Steph notified the committee that the CARES Act transit funds have been provided and allocated, and KACTS now has planning funds to work on COVID-19 related items, as well as a transit feasibility study in conjunction with the JLUS project (which will look at possible transit service between Sanford-Kittery as well as look at Park & Ride network). SMPDC expects to get JLUS funding by July, however Department Of Defense (who awards the JLUS grant) may require tweaks to the application before the work is approve and can get underway.

MaineDOT

Southern Maine
PDC

Steph also updated the Committee that KACTS Staff have started coming into the office on a limited basis, and call-ahead appointments by town staff can be made if absolutely necessary.

Public

Transportation
Providers

6. Next Meeting Date and Agenda Items

The Committee discussed potential UPWP updates in the late fall to early summer timeframe, so no future meeting was set. The meeting was adjourned at 2:00PM.