



A Metropolitan Planning Organization (MPO)
Administered by Southern Maine Planning and Development Commission

KACTS
Members:

Berwick

Eliot

Kittery

South Berwick

York

Maine Turnpike
Authority

MaineDOT

Southern Maine
Planning and
Development
Commission

Public
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Providers

Policy Committee Meeting Agenda Wednesday, January 26, 2022, at 10:00 a.m.

This meeting will be held virtually via Zoom
In attendance: Jeff Brubaker (Eliot), Adam Causey (Kittery), Dave Rich (Kittery), Tim Pellerin (South Berwick), Jay Redimarker (South Berwick), Dylan Smith (York), Tom Reinauer (YCCAC), Thomas Morley (Portsmouth Naval Shipyard), Rebecca Grover (Maine Turnpike Authority), Steve Cole (MaineDOT), Carlos Pena (FHWA), Stephanie Carver (SMPDC/KACTS), Dean Williams (SMPDC/KACTS).

Zoom meeting Access:
<https://us02web.zoom.us/j/89767999366?pwd=SDB4ZkxIQUdpdU43OCtoNlZGd1k5UT09>
Meeting ID: 897 6799 9366
Passcode: 662877
Phone: 1 646 558 8656 US (New York)

- 1. Welcome**
Chair Dylan Smith opened the meeting at 10:03PM
- 2. Approval of Minutes from the October 19, 2021 KACTS Committee meeting**
Steve Cole made a motion to approve the minutes, seconded by Rebecca Grover. Tom Reinauer suggested one minor edit on page 2. Motion passed unanimously.
- 3. MaineDOT Transportation Improvement Program 2022-2025 Project List**
MaineDOT has recently developed the 2022-2025 State Transportation Improvement Program (STIP) project list and the associated KACTS Transportation Improvement Program (TIP) project list. The KACTS Policy Committee is required to approve the STIP/TIP project list, release the TIP for a 15-day comment period, and then adopt the final TIP to be included in the STIP.

Included in the agenda is the 2022-2025 Federal Highway Administration (FHWA) MaineDOT project list, FHWA MPO-sponsored projects, and the Federal Transit Administration (FTA) project list. These project lists are static documents, and all changes to project information are captured on the errata sheet. Also included is the 2022-2025 FHWA/FTA funding obligation information. These documents must be included in the final KACTS TIP document. There are no new projects being added to the TIP from the KACTS allocation. All KACTS funded projects have already been selected through the KACTS TIP selection process. The proposed schedule for approving the 2022-2025 TIP is:

- February 11, 2022- Draft 2022-2025 TIP posted for a 15-day public comment period.



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- February 26, 2022- Public comment period ends.
- Policy Committee approves final 2022-2025 KACTS TIP at its March Meeting (Date TBD).

Proposed Action: Approve the proposed 2022-2025 TIP project lists, to allow staff to prepare the 2022-2025 TIP to be posted for a 15-day public comment period.

Jeff Brubaker raised concerns regarding the Route 236 paving project (WIN 2412100). He noted that there was little information available on what the project involves and whether or not any improvements recommended in the Route 236 Corridor study will be included. Jeff added that the Truck Weigh Station project (WIN 1480020) included locations that the town has concerns with based on historical and environmental features at the proposed locations.

Steve Cole responded that there has been correspondence between the towns and Maine DOT regarding the Route 236 project. He anticipates follow-up from Maine DOT after internal discussions regarding the project are complete. Steve also pointed out that the Truck Weigh Station project was new and that Maine DOT was aware of the Town's concerns with the proposed locations.

A motion was made by Dave Rich to approve 2022-2025 TIP project lists, to allow staff to prepare the 2022-2025 TIP to be posted for a 15-day public comment period. Seconded by Thomas Reinauer. The motion passed unanimously.

4. 2021-2024 Transportation Improvement Amendment

All federally funded projects must be in the State Transportation Improvement Program (STIP) and the Metropolitan Planning Organization's Transportation Improvement Program (TIP) in order to receive federal funding. Projects in the TIP are located in the KACTS area and are funded with Federal Highway Administration and Federal Transit Administration funds. KACTS must update the TIP when there is a change to any project such as a funding increase or a request to add a project to the TIP. The MPO must notify MaineDOT and those changes must also be reflected in the MaineDOT STIP. MaineDOT must receive the KACTS Policy Committee endorsement when any federally funded project has a major scope change or cost increase or when MaineDOT wishes to add a project to the STIP. All TIP amendments must be posted to the SMPDC website for a 10-day public comment period, which will begin January 27, 2022.



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MaineDOT is seeking a TIP amendment for the following:

- Amend the current 2021-2024 TIP to include the FHWA and FTA project list proposed for the 2022-2025 TIP, and associated errata sheet once reviewed by staff. This allows all 2022 projects to be authorized at their current level of funding, with updated information, prior to the 2022-2025 STIP/TIP approval.

Proposed Action: Approve the proposed TIP amendment (refer to attached project lists) so long as no substantial public comment is received as part of the proposed public comment period. Authorize staff to submit the TIP Amendment to MaineDOT once the public comment period has ended.

A motion was made by Tom Reinauer to approve the proposed TIP amendment. Seconded by Jay Redimarker. Motion passed unanimously.

5. Municipal Project Updates

Kittery

Adam Causey gave an update on the Walker and Wentworth project. Advertising for the project was delayed due to increase costs and budget challenges. Increased costs are due to inflation and supply chain issues related to COVID and it is hoped that delaying the bid process will give the town time to identify and obtain additional funding.

Adam also stated that the town is working with the Town of Eliot and MaineDOT on the Route 236 project. The two towns are working with MaineDOT to try to incorporate recommendations from the Route 236 Corridor Plans.

Eliot

Jeff gave an update that the Town of Eliot's Selectboard approved the town's walking and biking priority report.

YCCAC

Tom stated that the Sanford Park and Ride Lot project has been moving forward, which will be helpful for the van pools that have trouble finding lots in the winter. YCCAC will also fund construction of a bus shelter at the facility.

6. Other Business

Steph updated the Committee on the Joint Land Use Study (JLUS) at the Portsmouth Naval Shipyard. The next phase will likely be funded in the next few months.



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Steph also asked everyone to think about planning project proposals. A call for studies will be coming shortly.

Berwick

Steph also informed the committee that KACTS is working with other MPOs and MaineDOT on an MOU to outline roles and responsibilities. That document should be rolling out in the coming months. MaineDOT is also looking at creating more transparency on how funds are allocated to MPOs.

Eliot

Kittery

South Berwick

For soliciting capital projects, we will need to take a broad look at where budgets are for projects already in the TIP. With Covid supply chain issues, and inflation cost increases, KACTS is talking with MaineDOT about project budget overruns. Steph said the KACTS Policy Committee may need to discuss at a future meeting whether it makes sense to allocate funds to new projects until old ones can be completed, or keep moving forward with new projects, or a hybrid of the two.

York

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7. Other News/Next meeting

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The next meeting will be March 17th at 1:00pm. Meeting time and location are TBD.

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The meeting was adjourned at 10:45 AM.