



A Metropolitan Planning Organization (MPO)
Administered by Southern Maine Planning and Development Commission

KACTS
Members:

Berwick

Eliot

Kittery

South Berwick

York

Maine Turnpike
Authority

MaineDOT

Southern Maine
Planning and
Development
Commission

Public
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Providers

Policy Committee Meeting Minutes Tuesday, January 24, 2023, at 10:00 a.m.

Meeting held virtually via Zoom

In attendance: David Rich (Kittery), Jason Garnham (Kittery), Denise Clavette (South Berwick), Dean Lessard (York), Tom Reinauer (YCCAC), Steve Cole (MaineDOT), Rebecca Grover (Maine Turnpike Authority), Thomas Morley (Shipyard), Stephanie Carver (SMPDC/KACTS), Dean Williams (SMPDC/KACTS), Jennifer Williams (FHWA)

Zoom meeting Access:

<https://us02web.zoom.us/j/86343250616?pwd=TVZyeVhXZC9zOWxnL2ZPNkR2SFYUT09&from=addon>

Meeting ID: 863 4325 0616

Passcode: 323267

Dial in number:1 (646) 558 8656

1. Welcome

Tom Reinauer, acting chair, opened the meeting at 10:03 PM

2. Opportunity for Public Comment

Members of the public have an opportunity to provide public comment on today's agenda items.

3. Approval of Minutes from the November 7, 2022 KACTS Committee meeting

Dean Lessard made a motion to approve the minutes, seconded by Rebecca Grover. Motion passed. Abstentions: Jason Garnham & Steve Cole.

4. Eliot/Route 236 Supplemental Proposal

The Town of Elliot has requested supplemental work to update Phase 2 of the Route 236 Corridor Study. The scope for the additional work includes updating data more consistent with current traffic volumes. The supplemental work will be initiated in spring 2023 and is expected to cost less than \$25,000, under the MaineDOT bid threshold. The additional tasks include:

- Update data collection and analysis - AM/PM Turning movement counts, hourly traffic volumes, crash data.
- Update cost estimates for the three scenarios developed for the Depot Road/Route 236 Intersection
- Attend Eliot Select Board meetings to present study findings
- Update Report and Graphics.



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Dean Lessard made a motion to approve the use of UPWP Planning Funds to update Phase 2 of the Route 236 Corridor Study, seconded by Denise Clavette. Motion passed unanimously.

5. MPO Performance Measures and Targets (Attachment B)

A) Federal Highway Administration Performance Measures and Targets

In 2016, the Federal Highway Administration implemented the final rule on the Highway Safety Improvement Program, requiring State DOT's and Metropolitan Planning Organizations to develop safety performance targets, to be published annually. MPOs establish Highway Safety Improvement Program Targets by either:

- 1) Agreeing to plan and program projects so that they contribute toward the accomplishment of the State DOT safety target(s); or
- 2) Committing to quantifiable safety targets for the metropolitan planning area. Staff will provide a brief overview of the development of the Performance Targets and how the MPO will incorporate those targets into our Metropolitan Transportation Plan, Unified Planning Work Program and our Transportation Improvement Program.

B) Federal Transit Administration Performance Measures and Targets

Recipients of public transit funds are required to establish performance targets, develop transit asset management and safety plans, and report on their progress toward achieving targets. An MPO may choose to set new regional transit performance targets more frequently; however, regional transit performance targets are required to be updated with the preparation and submission of the system performance report that is required as part of the MTP. FTA does not currently impose any consequences to MPOs who do not meet performance targets.

More information can be found here:

https://safety.fhwa.dot.gov/hsip/spm/docs/mpo_factsheet.pdf

Steve Cole made a motion to Adopt the State Performance Targets and Agree to plan and program projects so that they contribute toward the accomplishment of MaineDOT's Safety Performance Targets, seconded by Dean Lessard. Motion passed unanimously.

6. KACTS 2023-2026 Transportation Improvement Program Schedule

All federally funded projects must be in the State Transportation Improvement Program (STIP) and the Metropolitan Planning Organization's Transportation Improvement



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Program (TIP) in order to receive federal funding. These projects are located in the KACTS area and are funded with Federal Highway Administration and Federal Transit Administration funds. KACTS must update the TIP when there is a change to any project such as funding increase or a request to add a project to the TIP. These changes must also be reflected in the MaineDOT STIP. MaineDOT must receive the KACTS Policy Committee endorsement when any federally funded project has a major scope change or cost increase or when MaineDOT wishes to add a project to the STIP. All TIP amendments must be posted to the KACTS website for a 10-day public comment period.

KACTS Staff have been working with MaineDOT and expect to receive the listing of these projects in the coming weeks. Once KACTS staff receive this listing, we would request approval for the following:

- Amend the current 2022-2025 TIP to include the FHWA and FTA project list proposed for the 2023-2026 TIP, and associated errata sheet, once reviewed by staff. This allows all 2023 projects to be authorized at their current level of funding, with updated information, prior to the 2023-2026 STIP/TIP approval. This amendment will be posted for a 10-Day comment period.
- Post the 2023-2026 KACTS TIP for a 15-Day public comment period (per the Public Involvement Plan). Once the comment period has ended, Staff will make any necessary changes to the draft TIP. The Policy Committee will review and approve the 2023-2026 KACTS TIP at it's February Policy Committee meeting. This proposed schedule is subject to change based on the delivery of the TIP project list to KACTS from MaineDOT.

Dean Lessard made a motion for the KACTS committee to authorize KACTS to post the proposed TIP amendment & project list for a 10-day comment period, submit the TIP to MaineDOT, and post the draft 2023-2026 KACTS TIP for a 15-day public comment period. David Rich seconded the motion, and it was unanimously approved.

7. SMPDC Updates

Stephanie provided updates on the following:

JLUS Project- SMPDC has contracted with AECOM to help manage the JLUS Partnership and implement recommendations from the 2019 JLUS Plan. In addition to our regular project team meetings, the JLUS microtransit and housing subcommittees have met and we are expecting draft deliverables in the coming months.



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[2020 U.S. Census Urban areas](#) - The U.S. Census Bureau has released information on the 2020 urbanized areas. Consistent with our region's population and development growth over the last decade, the Portsmouth Urbanized Area appears to have expanded to include Ogunquit, Wells, Kennebunk, and Kennebunkport. SMPDC will be working with MaineDOT staff, our KACTS Committee members, and impacted communities over the next year to determine any impacts to the MPO boundaries and we will continue to provide updates to the KACTS Committee. More information can be found here: <https://www.census.gov/newsroom/press-releases/2022/urban-rural-populations.html>

8. MaineDOT Updates

Steve Cole provided a brief update from MaineDOT, noting that they had recently hired Dakota Hewlett as the State's active transportation planner. He also reminded the committee members that the MaineDOT's draft family of plans, including the state's Long Range Transportation Plan, had been published for public review and comment.

9. Municipal Project Updates

Kittery – Dave Rich provided a brief update on local transportation projects including the Walker Wentworth project, and the Whipple Street sidewalk project. Steve Cole commended KACTS staff for helping Kittery receive more state funding to fully fund the Walker Wentworth intersection project.

York – Dean Lessard stated that the York Village improvement project was supposed to be advertised next month but MaineDOT has indicated it will be delayed until the end of the year due to complications with RoW and environmental issues.

Shipyards – Thomas Morley noted that the Shipyards expects to have its first on-base traffic signal in operation by March, which should help improve traffic flow on and off the island.

10. Other Business/ Next Meeting Date

Steph noted that KACTS would need to meet next month to approve the TIP. The meeting was adjourned.