



A Metropolitan Planning Organization (MPO)  
Administered by Southern Maine Planning and Development Commission

KACTS  
Members:  
  
Berwick  
  
Eliot  
  
Kittery  
  
South Berwick  
  
York  
  
Maine Turnpike  
Authority  
  
MaineDOT  
  
Southern Maine  
Planning and  
Development  
Commission  
  
Public  
Transportation  
Providers

## Policy Committee Meeting Agenda

**Wednesday, November 1, 2023 at 10:00 a.m.**

This meeting will be held in person at the Eliot Town Hall, [1333 State Road, Eliot, ME.](https://www.google.com/maps/place/1333+State+Road,+Eliot,+ME)

Join Zoom Meeting:

<https://us02web.zoom.us/j/83269824471?pwd=V0VOMUVBelpOcHBSaWg0bVNvNGh1dz09>

Meeting ID: 832 6982 4471; Passcode: 159565

Dial in: 1-646-558-8656

### 1. Opportunity for Public Comment

Members of the public have an opportunity to provide public comment on today's agenda items.

### 2. Approval of Minutes from the September 20, 2023 KACTS Committee Meeting

### 3. Safe Streets for All (SS4A) Grant Presentation

Joel Anders, the Project Manager from WSP will provide a brief presentation discussing the project goals, activities, and timeline for our upcoming SS4A plan.

***Proposed Action: Information Only.***

### 4. 2023-2026 KACTS Transportation Improvement Program Proposed Amendment

All federally funded projects must be in the State Transportation Improvement Program (STIP) and the Metropolitan Planning Organization's Transportation Improvement Program (TIP) to receive federal funding. KACTS must update the TIP when there is a change to any project such as funding increase or a request to add a project to the TIP. MaineDOT must receive the KACTS Policy Committee endorsement when any federally funded project has a major scope change or cost increase or when MaineDOT wishes to add a project to the STIP.

MaineDOT is seeking a TIP amendment adding the Piscataqua River Bridge Plan (Win 27992.00) to address short- and long-term closures of the Piscataqua River Bridge, including traffic incident management and public outreach to minimize



A Metropolitan Planning Organization (MPO)  
Administered by Southern Maine Planning and Development Commission

KACTS  
Members:

Berwick

Eliot

Kittery

South Berwick

York

Maine Turnpike  
Authority

MaineDOT

Southern Maine  
Planning and  
Development  
Commission

Public  
Transportation  
Providers

impacts to the traveling public. The amendment was posted for a 10-day public comment on October 23, 2023. The comment period ends on November 1<sup>st</sup>.

**Proposed Action:** Approve the TIP amendment.

## 5. 2024-2025 Unified Planning Work Program (UPWP)

Metropolitan planning organizations (MPOs) are required to create a Unified Planning Work Program (UPWP) that documents the metropolitan transportation planning activities to be performed in compliance with federal regulation. The transportation planning tasks identified in the UPWP are funded through a combination of federal, state, and local sources. Staff has developed the draft 2024-2025 UPWP for the KACTS Policy Committee review and approval and posted it for the required 10-day comment period beginning on October 17, 2023. No comments were received during the comment period.

Here is the link to the full UPWP document: <https://smpdc.org/kacts>.

**Proposed Action:** Approve the Draft 2024-2025 Unified Planning Work Plan as presented.

## 6. Amendments to KACTS Bylaws

Staff have reviewed and amended the KACTS bylaws to reflect the new MPO boundaries. The following changes have been proposed by staff:

- Add the four new municipalities and assign votes to each based on population. Kennebunk and Wells are assigned two votes each, Ogunquit and Kennebunkport are assigned one vote each.
- Add Portsmouth Naval Shipyard as a nonvoting member.

**Proposed Action:** Approve the amended KACTS bylaws contingent on 15-day comment period.

## 7. MaineDOT and Municipal Project Updates

Municipal and state agency representatives will provide updates on local transportation projects.

## 8. Other Business